

James Campbell Company LLC Community Fund Grant Guidelines

The Community Fund was established primarily to support the communities within and near the Company's landholdings. Therefore, priority is given to programs located in or serving communities in the West Oahu area. The following communities are listed in order of the Community Fund's giving priorities: (Kapolei/Makakilo, Waianae Coast, and Ewa/Ewa Beach).

The Community Fund Committee annually assesses the needs of the community and makes adjustments to the committee's contribution priorities. The committee presently emphasizes the following areas:

Youth - Programs that address the needs of youth at risk by providing youth with positive, alternative activities. Examples of such activities include: after-school programs, team sports and special counseling programs.

Education - Support for public schools K-12 and early childhood education within the Company's priority areas. Eligible requests include funds for equipment, programs to promote parent involvement and teacher training workshops.

Community Building - Support for capital projects in Kapolei.

Community Partnerships - Support for programs that have historic ties to the Company or the Campbell name.

Employee Involvement - The Company encourages and supports employee involvement in the community. The level of funding to support such employee involvement depends upon the extent to which the project relates to the committee's priorities.

Funds are not provided for: individuals, sectarian or religious programs, loans, political activities or highly technical research projects. Funds are usually not committed for more than one year at a time. Only one request per organization will generally be considered in a calendar year. Requests from previous grantees will be evaluated competitively with other requests.

The committee meets monthly and final determinations are normally made within 60 days after receipt of an application. **Requests should be submitted by the first day of the month to be considered at the following month's meeting, (e.g. June 1 for the July meeting).**

To apply for a grant, summarize the following information in a one- to two-page proposal letter:

- The nature and purpose of your organization.
- The objectives of your program. Please include the grant amount requested and the proposed use of funds.
- A short evaluation of your program's target group and the needs or problems the program will attempt to meet or solve.

If your grant is approved, the Company will require:

- A formal acknowledgement of receipt of the contribution.
- A written report summarizing the outcome of the project. This report must be submitted within one year from the date of the contribution.

To apply for a grant or for more information, write or call:

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